

**CALL FOR ADMISSION TO THE FOUNDATION YEAR PROGRAMME
RESERVED FOR NON-EUROPEAN CANDIDATES NOT RESIDENT IN ITALY
Academic Year 2022/2023**

This document is the translation into English of the Call for Admission to the Foundation Year Programme reserved for Non-European citizens not resident in Italy.

The document written in English has no legal value. The Italian version is the official document regulating this Call. In case of conflict between the English and the Italian version, the Italian version prevails.

1. GENERAL INFORMATION AND ADMISSION REQUIREMENTS

The Foundation Year is a propaedeutic training course aimed at filling any educational gaps in the disciplines assessed in the admission tests to the 6-year Master's Degree Programme in Medicine and Surgery, to the 3-year Bachelor's Degree Course in Nursing, to the 3-year Bachelor's Degree in Food Science and Human Nutrition and to the 3-year Bachelor's Degree in Biomedical Engineering, all courses held at Italian universities.

Admission to the Programme is regulated by an evaluation procedure according to the number of available places indicated hereafter:

15 places for Medicine and Surgery and Nursing

5 places for Food Science and Human Nutrition

5 places for Biomedical Engineering

The only candidates who can participate for selection under this call for admission are the non-EU citizens not resident in Italy, who have obtained or will obtain in the academic year 2021/2022 a valid qualification to access to University in their country of origin after at least 11 years of schooling (in accordance with the provisions published annually by the Ministry for Education, University and Research on the website www.studiare-in-italia.it/studentistranieri). Each candidate must submit the visa application in accordance with the provisions published annually by the Ministry of Universities and Research on the following website www.studiare-in-italia.it/studentistranieri.

The following candidates are not eligible for selection under this call for admission:

- citizens with dual citizenship, where one is Italian or of another EU country;
- non - EU citizens duly resident in Italy;
- citizens of Norway, Iceland and Liechtenstein, Switzerland, the Republic of San Marino and Holy See, shall be treated in the same way as EU citizens.

The admission procedure includes two sessions, the second of which will be activated, subject to a notice published on the University website <http://www.unicampus.it/eng/academics/foundation-year>, only if any vacancies are left after the first session as of **18th May 2022**.

Contacts:

- **technical assistance** for the online registration, use the link at the bottom of the registration form;
- **assistance with the admission procedure:** admission@unicampus.it;
- **assistance with the enrolment procedure:** foundationyear@unicampus.it.

2. SUBMISSION OF APPLICATIONS

The application form must be submitted exclusively online by clicking on the appropriate button:

- a) **for the first session**, from **28th January 2022 to 20th April 2022 by 1 P.M. (CET)** on the website www.unicampus.it/eng/academics/foundation-year-firstcall ;

b) **for the second session (if applicable), from 20th May 2022 to 20th June 2022 by 1 P.M. (CET)** on the website <http://www.unicampus.it/eng/academics/foundation-year-secondcall>.

The registration to the procedure requires:

1. registration on the registration portal and creation of credentials (username and password);
2. confirmation of registration (step 1) through the link that the candidate receives by email;
3. access to the portal with candidate's credentials and filling in the application form;
4. submission of the application using the "submit" button.

By following steps from point 1 to 4, the registration procedure is considered completed. The application is submitted only if received the confirmation by email. At this point, the registration can no longer be modified.

The following documents must be attached to the application:

- Curriculum Vitae;
- Motivation letter;
- Copy of passport;
- School/academic certificates;

The Secondary-school diploma and the Declaration of Value (Dichiarazione di Valore) issued by the Italian diplomatic representations (or, alternatively, a certificate issued by the Information Centre on Academic Mobility and Equivalence CIMEA) can be attached to the application or submitted a later stage.

3. ADMISSION

Admission to the Foundation Year is based on the merit ranking defined according to the school grades achieved by each candidate and calculated as specified below:

- School grades (up to 10 points);
- Online interview based on what stated in the application and verification of knowledge of the English language (up to 30 points).

The merit ranking shall be published by 29thApril 2022 for the first session and by 27thJune 2022 for the second session (if applicable).

4. HOW TO ENROL

Candidates who fall within the number of places available are declared winners and may proceed to enrol in the Foundation Year Programme **not later than:**

- **16th May 2022 for the first session;**
- **12th July for the second session (if applicable).**

In order to enroll, admitted candidates must send the following paperwork to foundationyear@unicampus.it:

a) Enrolment form available on the University's website, filled in completely and signed;

b) Payment receipt of € 3,000.00 (three thousand/00), corresponding to the first instalment of the tuition fee, to be made by bank transfer to the following coordinates:

Beneficiary: Università Campus Bio-Medico di Roma

IBAN code: IT83Y0569603211000007344X73

BIC/SWIFT code: POSOIT22

Reason: Name and Surname of the candidate – Foundation Year

Please note: The bank may apply a fee on the international transactions, which must be charged separately so that the amount of money transferred to the university is the one indicated above.

The second instalment of the tuition fee, equal to € 3.000,00 (three thousand /00) must be paid by 16th December 2022.

The first instalment paid at the time of enrolment is only refunded if the consular authorities deny the entry visa in Italy.

Winning candidates who do not make the payment of the first instalment by 16th May 2022 (and by 12th July 2022 for the second session) shall be automatically deemed withdrawn.

In order to enroll admitted candidates must also [register on University](#) and select our University and the Foundation Year Programme when asked in Step B in order to start the visa process. The **University portal aims at putting in contact students, Italian diplomatic authorities abroad and Italian universities, and therefore it **simplifies the request and obtainment of the visa for non european students.****

Enrolment is considered conditional until the submission of the following documentation:

- a) A copy of the academic qualification accompanied by the translation and legalisation of the Italian diplomatic mission or consular post with territorial competence;
- b) The Declaration of Value of the academic qualification obtained abroad, to be issued by the competent diplomatic or consular authorities (the declaration must contain all information regarding the qualification's evaluation system of the country of origin: overall grade, minimum and maximum grade achievable) or, alternatively, a certificate issued by the Information Centre on Academic Mobility and Equivalence (CIMEA).