



UNIVERSITA'
CAMPUS
BIO-MEDICO
DI ROMA

RELAZIONI
INTERNAZIONALI

CALL FOR INCOMING VISITING PROGRAMME

Fall Term 2019

Publication: **July 22, 2019**

Application deadline: **September 6, 2019**

1. INTRODUCTION

The Visiting Programme at *Campus Bio-Medico University of Rome* (UCBM) promotes the internationalization of both teaching and research activities supporting the presence of distinguished professors and researchers from all around the world. The internationalization strategy involves the integration of UCBM in a worldwide perspective in which the network of qualified international contacts is essential.

UCBM grants visiting positions to eligible candidates from non-Italian highly-qualified higher education institutions all over the world. The Programme offers students and academic staff the most innovative and different teaching methods, stimulating the participation to University's activities, as well as consolidation and improvement of research projects. UCBM facilitates and supports this process by inviting qualified academics to work at our institution, with the aim of mutually benefitting from the respective skills, experience and academic expertise.

2. ELEGIBILITY CRITERIA

The call is open to scientists (professors, lecturers and researchers) supported for short or long-term appointments, providing travel and stay expenses coverage. In particular, the following appointments are considered:

- **Visiting Professor:** either a Professor or Researcher whose scientific excellence is recognised internationally. He/she must work in a foreign University, Research Center or higher education institution as professor or in an equivalent rank and he/she has to conduct during his/her stay at UCBM educational activities within a Study Course, including seminars, and/or research activities within a host laboratory or research group.
- **Visiting Lecturer:** either a Professor or Researcher whose scientific excellence is recognised internationally. He/she must work in a foreign University, Research Center or higher education institution and he/she has to conduct during his/her stay at UCBM educational activities within a Study Course, including seminars.
- **Visiting Researcher:** either a Professor or Researcher whose scientific excellence is recognised internationally. He/she must work in a foreign University, Research Center or higher education institution and he/she has to conduct during his/her stay at UCBM research activity within a host laboratory or research group.



3. PERIOD OF STAY

The applicant is required to apply for one of the following periods:

- **Short term period:** for a minimum of 5 days up to 15 days
- **Long term period:** for a minimum of 16 days up to 6 months

In reference to the “**Fall 2019 Call**”, the visiting period may start from the date of communication of the positive outcome by the Selection commission and can be concluded within **February 28, 2020**. Any date change can be requested only if previously agreed with the UCBM Representative and must be authorised by the Evaluation Commission .

Within 10 days from the conclusion of the Visiting Period at UCBM the applicant must provide a report of the activities conducted (research, seminars, lectures) without which expenses cannot be reimbursed.

4. REIMBURSEMENT AND TRAVEL EXPENSES

The Visiting Scientist will be reimbursed for the following expenses (subject to submission of receipts):

- **Travel and Transfers:** Maximum 800€ for travel within the EU; maximum 2,200€ for travel outside the EU; the local transport and taxi expenses are included in the above-mentioned amounts.
- **Food and Accommodation:** Maximum 180 €/day for short stays; for long term stays maximum 2,700 €/month (between 16 and 29 days) and max 3,000€/month (over 30 days).

5. VISITING SCIENTISTS RIGHTS AND OBLIGATIONS

The Visiting Scientist must conduct his/her work activities according to the teaching and/or research plan agreed upon with UCBM and respect all internal rules regarding safety in the workplace, security of databases, ethical code, as well as administrative and accounting organization procedures.

At the end of his/her activity, the Visiting Scientist must submit a summary reporting all research, teaching and other activities in which he/she has been involved during the project. Delivering all the required documents is also a prerequisite for reimbursements and compensations, if due.

During his/her stay, the Visiting Scientist is provided with:

- a. A suitable workplace inside the area of the host structure;
- b. Accident insurance coverage;
- c. Administrative support;
- d. Access to the IT facilities of the University;
- e. Access to University libraries;
- f. Reduced rates for University cafeterias and accommodation services.



The Visiting Professor may take part, as a member, in examination committees, including final examinations and Degree Committees.

6. APPLICATION AND DEADLINES

Applications must be **submitted by September 6, 2019** to the International Relations Office via email (relazioni.internazionali@unicampus.it).

The application form is available at: <http://www.unicampus.it/eng/academics/visiting-programme>

Candidates must provide the following documents:

- ID/Passport scanned copy;
- Resume (CV) including the full list of publications and teaching activities;
- Working schedule (teaching/research activities) at UCBM with the specification of the Department, Laboratory, Hospital ward and the UCBM representative person's name;
- Brief description of the collaboration potential impact on UCBM (Scientific publication, student mobility, grant, inter-institutional agreement, teaching collaboration)

The International Relations Office may request additional documentation, in case of incomplete applications upon request of the Evaluation Commission .

Applications submitted after **September 6, 2019** cannot be accepted.

7. SELECTION PROCEDURE

The Evaluation Commission appointed by the Rector will evaluate candidates through a selection procedure based on the following criteria:

- Resume (Curriculum Vitae) and international visibility of the Visiting Scientist;
- International relevance of the University, Research Center or Higher education institution to which the researcher belongs;
- Relevance of the activities that the Visiting Scientist is to carry out at the University and their expected impact on the University internationalization process. To this end, the evaluation of mobility proposals with a duration of at least 30 days will be prioritized.

Candidates will receive a formal notification of the selection process outcome via e-mail.

8. DATA PROTECTION

All personal data supplied by the applicants during the application process will be treated according to the principles of data protection established by the GDPR 679/2016 and will be exclusively used for the purposes of the selection procedure.



9. CONTACT INFORMATION

International Relations Office
Via Álvaro del Portillo, 21
PRABB building, floor 0
00128 - Rome (Italy)

Opening Hours: Monday and Wednesday 10.30am-12.30pm
 Tuesday and Thursday 2.30pm- 4.30pm

Web Site: <http://www.unicampus.it/eng/academics/visiting-programme>

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