



Technical instructions for the connection with Microsoft Teams



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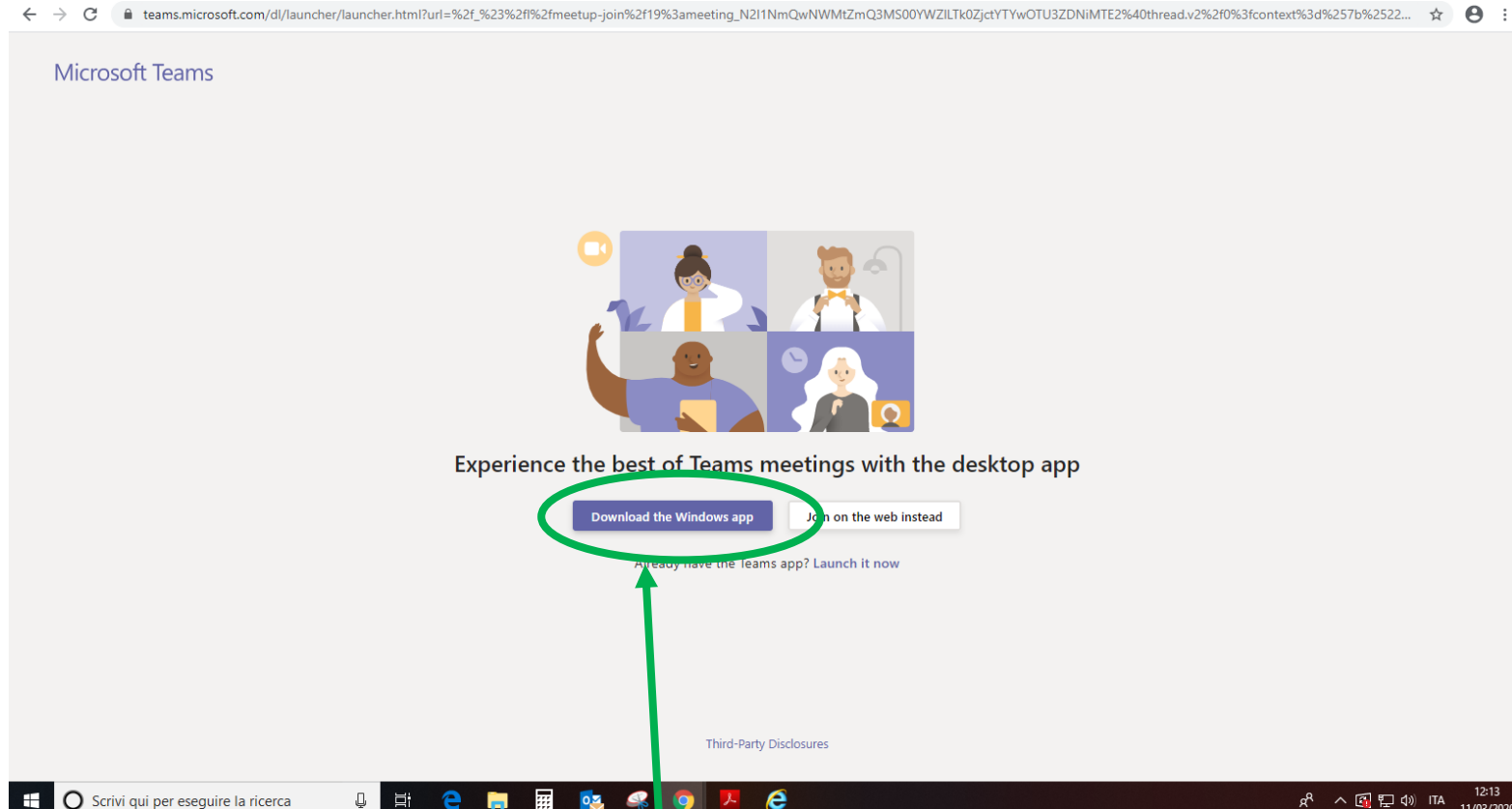
How to connect to Microsoft Teams

(Please find a brief guideline below)

- Use a computer equipped with microphone and camera (external or integrated)
- If possible, connect your PC to an Ethernet cable (not Wi-Fi) to avoid loss of connection during the meeting
- Connect to Microsoft Teams using the link published on the website and follow the instructions below



1. From your PC click [here](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2I1NmQwNWMtZmQ3MS00YWZILTk0ZjctYTYwOTU3ZDNIOTE2%40thread.v2/0?context=%7b%22Tid%22%3a%226008a466-8746-4d57-b5df-1425d8c85cf5%22%2c%22Oid%22%3a%221b30cfe2-24bf-447b-badd-2dd6b92515d4%22%7d) (extended link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2I1NmQwNWMtZmQ3MS00YWZILTk0ZjctYTYwOTU3ZDNIOTE2%40thread.v2/0?context=%7b%22Tid%22%3a%226008a466-8746-4d57-b5df-1425d8c85cf5%22%2c%22Oid%22%3a%221b30cfe2-24bf-447b-badd-2dd6b92515d4%22%7d). The following screen will appear:



2. Click the button “Download the Windows app”

3. Please wait until the application is downloaded

The screenshot shows a web browser window displaying the Microsoft Teams meeting page. The URL in the address bar is `teams.microsoft.com/dl/launcher/launcher.html?url=%2f_%23%2f%2fmeetup-join%2f19%3ameeting_N2i1NmQwNWMtZmQ3MS00YWZILtK0ZjctYTU3ZDNiMTE2%40thread.v2%2f0%3fcontext%3d%257b%2522...`. The page content includes the Microsoft Teams logo, a grid of four avatars, and the text "Having trouble?". Below this, there are instructions: "To join the meeting, try calling the phone number in the invite or [downloading the app again](#)." and a button "Join on the web instead". Further down, it says "Already have the Teams app? [Launch it now](#)" and "Having other problems? [Get more help](#)". At the bottom right, there is a link for "Third-Party Disclosures".

A green arrow points from the top text to a download progress bar at the bottom of the browser window. The progress bar shows a file named "Teams_windows_x...exe" with a size of "59.8/95.3 MB" and "5 secs left". The progress bar is partially filled, indicating the download is in progress. A blue callout box points to the progress bar with the text: "Install Teams after it downloads. When you open the app, you'll join the meeting automatically."

The Windows taskbar is visible at the bottom, showing the Start button, search bar, and several application icons including Edge, File Explorer, Calculator, Teams, and Chrome. The system tray on the right shows the date and time as "11/03/2020 12:13".



4. After the application has been downloaded, please wait for the **Installing of Microsoft Teams**

Microsoft Teams

Installing Microsoft Teams ...

To join the meeting, try calling the phone number in the invite or downloading the app again.

[Join on the web instead](#)

[Already have the Teams app? Launch it now](#)
[Having other problems? Get more help](#)

Install Teams after it downloads.
When you open the app, you'll join the meeting automatically.

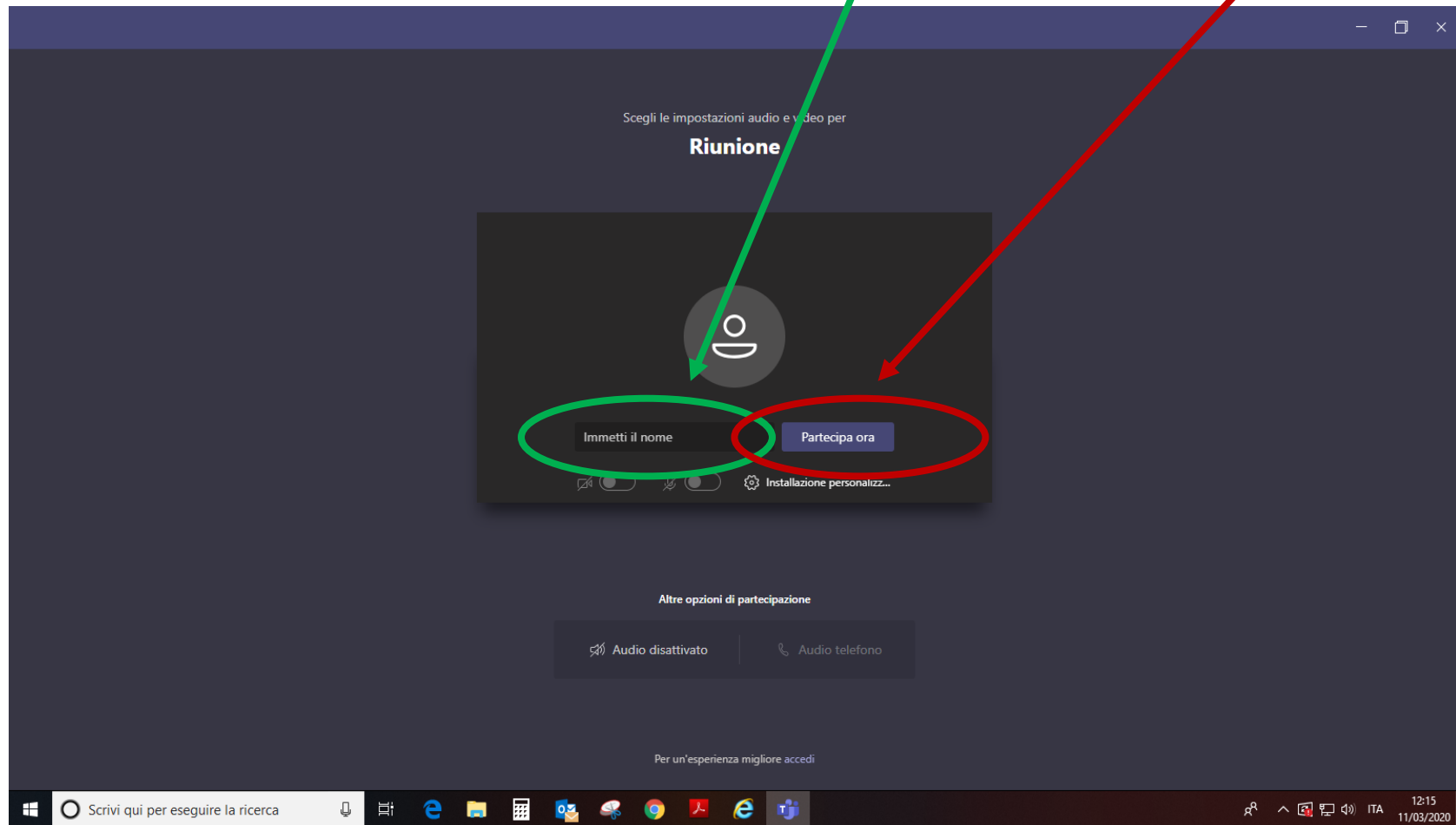
Third-Party Disclosures

Scrive qui per eseguire la ricerca

12:14
11/03/2020



5. After Microsoft Teams has been installed, please **enter your name** and click on **“Partecipa ora”**



6. The following screen will appear. Please wait until the facilitator starts the interview

