



Enrolment instructions - PHASE I

To enroll correctly, each *eligible candidate has to perform all the following actions* **within 5 working days (excluding Saturdays, Sundays, and Italian public holidays), deadline to complete all the actions enlisted below is 12:00 CEST:**

1. In order to access Esse3 platform, the candidate should open this link: [Recupero password, Università di UNICAMPUS](#) and use the code he will receive on his personal email in order to access his personal area.
2. He can then proceed with the payment of the first instalment of the tuition fee (8.000,00€), **to be made through PagoPA**, within and no later than **5 working days (until 12:00 CEST)**.
3. The candidate must deliver or send to the Registrar's Office, to the address segreteriastudenti@unicampus.it, within the terms provided by the Call for Admission:
 - the payment receipt;
 - *If already available* a copy of the educational qualification, accompanied by an official translation and legalization issued by the Italian diplomatic authorities.

Candidates who do not carry out all the operations referred to in the aforementioned points within 5 working days (excluding Saturdays, Sundays, and Italian public holidays), and no later than 12:00 CEST of the 5th day, are automatically deemed withdrawn.

Please consult the Call for Admission for any further details.