



UNIVERSITA'
CAMPUS
BIO-MEDICO
DI ROMA

RELAZIONI
INTERNAZIONALI

CALL FOR OUTGOING VISITING PROGRAMME

Spring Term 2020

Publication: **December 10, 2019**

Application deadline: **January 17, 2020**

1. INTRODUCTION

The Outgoing Visiting Programme at Campus Bio-Medico University of Roma (UCBM) promotes the internationalization of both teaching and research activities supporting its own professors and researchers to spend a teaching/research period in international distinguished institutions all around the world. The Programme offers professors and researchers of UCBM the possibility to improve their teaching and research skills, fostering new research projects and collaborations.

2. CRITERIA

Grant Positions are opened to Full, Associate or Assistant Professors in accordance with Italian Law (*ex L 240/2010*) and Researchers of UCBM.

Appointments may be short term or long term:

- **Short term period:** for a minimum of 5 days up to 15 days
- **Long term period:** for a minimum of 16 days up to 3 months

Grant periods of less than 30 days cannot be interrupted. For periods exceeding 30 days, it is possible to request an interruption, only if previously authorised for institutional matters and agreed in advance with the Evaluation Committee and the host institution. If candidates wish to interrupt the Grant period, the duration of one of the two periods must be over 30 days. In case of interruption, only the travel expenses relating to one of the periods will be reimbursed, not both.

In reference to the “**Spring 2020 Call**”, the successful candidates will be required to spend the visiting period at the host institution between **March 1** and **July 31, 2020**. Any date change must be authorised by the Evaluation Committee.

Within 10 days from the conclusion of the Grant Period at the host institution, the applicant must provide a report of the activities conducted (research, seminars, lectures) without which expenses cannot be reimbursed.



3. REMUNERATION AND TRAVEL EXPENSES

The Outgoing Visiting Programme will be supporting the following expenses (subject to submission of receipts):

- **Travel and Transfers:** maximum 800€ for travel within the EU; maximum 2,200€ for travel outside the EU; the local transport and taxi expenses are included in the above-mentioned amounts.
- **Food and Accommodation:** maximum 180 €/day for short stays; for long term stays maximum 2,700 €/month (between 16 and 29 days) and maximum 3,000€/month (over 30 days).

4. APPLICATION AND DEADLINES

Applications must be **submitted by January 17, 2020** to the International Relations Office via email (relazioni.internazionali@unicampus.it).

Candidates must provide the following documents:

- UCBM application form available on Campusnet page <http://campusnet/>
- ID/Passport scanned copy;
- Authorisation letter from the Head of the UCBM Faculty or Department;
- Invitation letter from the host institution;
- Resume (CV) including the full list of publications and teaching activities;
- Working schedule (teaching/research activities) at host institution;
- Brief description of the collaboration potential impact on UCBM (Scientific publication, student mobility, grant, inter-institutional agreement, teaching collaboration)

The International Relations Office may request additional documentation, in case of incomplete applications.

Applications submitted after **January 17, 2020** cannot be accepted.

5. SELECTION PROCEDURE

The Evaluation Commission appointed by the Rector will evaluate candidates through a selection procedure based on the following criteria:

- Resume (Curriculum Vitae) and list of publications and teaching activities of the applicant;
- International relevance of the host University, Research Center or Higher education institution;
- Relevance of the activities that the applicant will carry out at the host institution and their expected impact on the UCBM internationalization process; To this end, the evaluation of mobility proposals with a duration of at least 30 days will be prioritised.
- Whether or not the candidate has been previously awarded an Outgoing Visiting/Grant Period by UCBM.



Candidates will receive a formal notification of the selection process outcome via e-mail.

6. DATA PROTECTION

All personal data supplied by the applicants during the application process will be treated according to the principles of data protection established by the GDPR 679/2016 and will be exclusively used for the purposes of the selection procedure.

7. INFORMATION AND CONTACT

International Relations Office
Via Álvaro del Portillo, 21
PRABB building, floor 0
00128 - Rome (Italy)

Opening Hours: Monday and Wednesday 10.30am-12.30pm
 Tuesday and Thursday 2.30pm- 4.30pm

Web Site: <http://www.unicampus.it/eng/academics/visiting-programme>

Phone: +39 06.22541.8124/8887

E-mail: relazioni.internazionali@unicampus.it