



DECRETO DEL RETTORE  
*Anno Accademico 2020/2021*  
N. 295 del 14/06/2021

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**PhD - XXXVII CYCLE A.Y. ACADEMIC YEAR 2021-2022**  
**INSTITUTION – CALL FOR APPLICATIONS**

**The RECTOR**

- Considering** the Statute of Università Campus Bio-Medico di Roma;
- Considering** Article of law 03/07/1998 no. 210, published in the Official Gazette of the Italian Republic no. 155 on 06.07.1998, and following modifications and supplements;
- Considering** Article of law 30/12/2010 no. 240, containing regulations regarding the organization of universities, academic staff and recruitment, as well as the mandate to the Government promoting the quality and efficiency of the University system;
- Considering** Decree of the Minister of Education, University and Research 08/02/2013 no. 45, published in the Official Gazette of the Italian Republic no. 104 on 06/05/2013, "Regulations laying down the procedures for accreditation of institutions and PhD courses and the criteria for establishment of PhD courses by accredited bodies";
- Considering** the Rectoral Decree 24/04/2020 no. 276, with the issue of the Regulations regarding PhD Research courses of the Università Campus Bio-Medico di Roma, pursuant the provisions established by the Law no. 240/2010;
- Considering** the Ministerial Note prot. March 16<sup>th</sup> 2021 no. 7403, with the subject “Operational guidance on procedures for accreditation of doctorates A.Y. 2021/2022 - PhD - XXXVII cycle ”;
- Considering** the Law 07/08/1990 no. 241, and following modifications and supplements, with rules regarding administrative procedures and the right of access to administrative documents;
- Considering** the Decree of the President of Italian Republic 28/12/2000 no. 445, containing the Consolidated Law of regulations regarding administrative documents, and following modifications;
- Considering** the Decree, 30/06/2003 no. 196, and following modifications, containing “Code of protection for personal data”;
- Considering** the resolution adopted by the Academic Senate of the Università Campus Bio-Medico di Roma on March 31<sup>st</sup> 2021;
- Considering** the resolution adopted by the Executive Committee on April 29<sup>th</sup> 2021;

**HEREBY DECREES**

**Article 1**  
**(Institution – Call for Applications)**

The PhD courses for the Academic Year 2021/2022, cycle XXXVII are hereby instituted, with registered office at the Università Campus Bio-Medico di Roma, as listed by Annex A attached hereto, intended as an integral part hereof. The public selection process for admission to the PhD courses is accordingly hereby announced and Annex A respectively indicates curricula with scientific areas of reference, duration, number of admissions and scholarships available.



**Article 2**  
**(Admission Requirements)**

1. Applications to participate in the selection procedure for admission to PhD courses as in article 1, regardless of age and citizenship, can be submitted by candidates who:
  - hold a 5-year University Degree (old University organization) earned with the previous Italian legislation or a Master's Degree achieved according to Ministerial Decree 3/11/1999, no. 509 or a Master's Degree achieved according to Ministerial Decree 22/11/2004, no. 270;
  - hold an equivalent foreign degree for duration and contents and acknowledged as adequate. Candidates having a suitable academic certificate which has not been recognized equivalent yet, have to specify that they hereby apply for the validation of such certificate to the Selection Committee of the PhD when submitting their application, according to the rules specified in the following article 3 of the hereby announcement;
  - will get a Master's Degree or an equivalent foreign academic title by and not later than **October 31<sup>st</sup> of the current year**. If the applicant is successful, a "Conditional Offer" will be made. If the degree is earned in Italy, a self-certification of the academic title has to be submitted (self-certification in accordance with Rectoral Decree 28/12/2000 no. 445) to the Università Campus Bio-Medico di Roma Examining Commission, within October 31<sup>st</sup> 2021, otherwise forfeit. If the academic title is achieved abroad, Italians and European nationals can submit a self-certificate, whereas non-European citizens should follow the procedures provided for by the following article 3;
  - are enrolled in the last academic year of a medical or healthcare area school of specialization.
2. The University administration reserves the right to check the truthfulness of the submitted declarations and request the original documents and may decide to exclude from the selection those applicants who fail to meet the requirements laid down by this call for applications, at any moment, giving reasons for such provision.

**Article 3**  
**(Admission Application)**

1. The application form, together with any qualifications, documents and if any scientific publications, should be submitted **on pain of exclusion, exclusively by electronic means**, using the specific online application, on the page "Selection Procedures" of the University website: <http://www.unicampus.it/didattica/offerta-formativa/dottorati-di-ricerca/bandi-di-concorso>. In order to register for the online application, candidates must provide an email address. The candidate should enter all the data required to file the submission and attach the documents described in the following paragraphs of the present article accordingly, in electronic form. **Applications and all related documentations may not be submitted in any other form.**
2. Within the deadline for the submission of the application, the system allows to save data and uploaded documents in draft mode. The date of the telematics submission of the application for the selection is certified by the computer system by means of a receipt automatically sent to the email address declared by the candidate.  
After the deadline the system will not allow access and dispatch of the electronic form any longer.
3. An identification number will be assigned to each submission that, together with the selection code indicated in the electronic application, shall be specified in all future communications.
4. **The preparation and data transmission procedure of the application** shall be completed by and not later than 12.00 noon on the thirtieth day elapsing from the calendar day following that of the publication of the Notice related to the present call published in The Official Gazette of the Italian Republic- 4a Special Series – Competitions and exams.



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5. Should the above deadline fall on a holiday, it will be automatically brought forward to 12.00 (noon) of the first working day following this deadline.
6. Candidates are required to pay a fee by bank credit transfer, amounting to **Euro 30,00 which should be paid c/a no. 5130 in favour of Università Campus Bio-Medico di Roma (Rome Bio-Medical University Campus by Intesa Sanpaolo S.p.A., Rome Branch, Via dei Crociferi, 44 - 00187 Rome, IBAN Code: IT9300306905258100000005130, SWIFT/BIC Code: BCITITMM, indicating the following compulsory payment description: "Surname, Name, Concorso Dottorati di Ricerca - XXXVII cycle a.a. 2021/2022"**. The above payment is not refundable under any circumstances.
7. The application form has to be **completed in full**, as indicated in the online application procedure and has to include, in detail:
  - a) **the PhD course for which they are applying and the option for the relative curriculum**, as reported in Annex A of the present call;
  - b) **complete personal data**: name and surname, place and date of birth, personal identification number (Italian citizens only), residence and contact used for the application (zip/post included), contact number and email address to which formal communications can be sent.
  - c) **nationality**;
  - d) self-declaration of holding of a 5-year University Degree (old University organization) or a Master's Degree, as reported in article no. 2 of the current call, specifying the graduation date, the name of the University where the title has been achieved, the official duration of the course expressed through the number of academic years needed and the final score obtained;
  - e) self-declaration of equivalence **for the titles earned abroad**, as reported in article no. 2 of the current call. Should this declaration be missing, **the candidates in possession of the qualification title earned abroad and not yet acknowledged**, may ask for its equivalence to the PhD Examining Commission of interest, who will release a verbal declaration of equivalence, for the sole purpose of the selection. The following documents must accordingly be attached to the submission, either in the Italian or English language:
    - copy of the certificate earned abroad;
    - certificate or declaration of the applicant indicating the exams taken and relative marks.
  - f) **the declaration in lieu of an oath** confirming the veracity of the statements made, the personal data given and the truthfulness of the titles exhibited, as to the Presidential Decree 28/12/2000 no. 445.

**Candidates with disabilities in accordance with Law No. 104** (dated 5/02/1992) must make a formal request in order to receive the necessary assistance according to Art. 20 of the above-cited law.

Candidates applying for admission to the PhD should also include a declaration stating:

- a) to not have been convicted or found guilty of any criminal offence;
  - b) to be a citizen with full rights;
  - c) to have an adequate knowledge of the English language;
  - d) any enrollment in a medical or healthcare specialization area school specifying the academic year of enrollment, the academic year attended in which they are currently enrolled, the complete duration of the course and the name of the University where the course is attended;
8. The following documents shall be attached to the application form, in PDF format:
- the curriculum vitae;
  - a brief description of a research project closely matching the chosen academic field of studies (maximum 3 pages A4 format, minimum font 12). Such project must not necessarily be the focus of the PhD course, but must clearly show research skills and a basic knowledge of research methods;



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- publications and other degrees or certifications;
  - copy of the payment made according to paragraph 6 of the present article, under penalty of exclusion from the selection procedure.
9. The successful candidates who are employees of companies engaged in high-qualification activities (industrial doctorate), who have signed a specific agreement with the Campus Bio-Medico University of Rome, must attach a service certificate or a self-certification to their application (self-certification in accordance with Rectoral Decree 28/12/2000 no. 445) proving the employment relationship.
  10. Candidates wishing to participate in more than one PhD course should submit separate applications (with separate payments) for each PhD course selected.
  11. The submission of the application has to be finalized according to the following procedures:
    - **By means of digital signature**, using smart card, USB drive or remote signature able to entitle the holder to undersign general documents using a signature software on PC or a web portal for the Remote Digital Signature made available by the Certification Authority. Those who own a smart card or a USB drive of their Digital Signature could verify the compatibility with the Digital Signature system integrated into the server system. In case of positive result, the holder may undersign the application directly in the server;
    - **Those who do not own compatible Digital Signature devices and Remote Digital Signature Holders** may access to an internet portal for the submission of general documents, must save the PDF file generated by the system in their PC, **without in any way modify it**, and sign it digitally in CADES format: a .p7m file will be generated and uploaded in the system again. Any change produced to the file before the application of the Digital Signature will prevent the automatic check of the conformity between the content of this document and the original, which would lead to the rejection of the submission;
    - **Where the use of one of the above mentioned options is not possible**, the candidate should save the PDF file produced by the system in her\his PC and, **without in any way modifying it**, print it, affix complete handwritten signature on the last page of the form and initials on every former page. The copy of a valid candidate's personal ID has to be added also to the signed document. Such complete document, after having been produced in PDF and scanned, should be uploaded to the system.

### Art. 4

#### (Evaluation Committee)

1. The **Evaluation Committee** responsible for assessing the candidates for the PhD Competitions, according to Article 1, will be settled according to the PhD internal Regulations as approved by Rectoral Decree 24/04/2020 no. 276.

### Art. 5

#### (Selection Procedure)

1. The applicants regularly enrolled in the call are eligible for the PhD course and the related curriculum upon agreement on behalf of the **Evaluation Committee** and depending on the number of positions available.

The evaluation will take place according to the following selection criteria:

- a) overall evaluation of the candidate, including the aptitude towards scientific research in relation to the chosen PhD course, as evidenced from the documentation included in the application;
- b) evaluation of the research project. For the successful candidates, the research project to be completed during the PhD will be defined at a later date by the candidate in conjunction with the PhD Supervisor and will need to be approved by the relative PhD Committee Board;



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- c) interview, aimed to establish the candidate's knowledge and research aptitude in the relative scientific field.
2. The interview will take place according to the calendar will be published on the following webpage: <http://www.unicampus.it/didattica/offerta-formativa/dottorati-di-ricerca/bandi-di-concorso>. Candidates will not be notified and will not receive any further personal communication. Candidates must attend the interview electronically on the **Microsoft Teams** platform. The candidates must be available at the date and time indicated. At the moment the candidates must show the same valid ID that was included in the application. Failure to connect at the established time or to exhibit valid ID will result in the automatic exclusion of the candidate from the selection procedure. Interviews will be held by an evaluation committee that will also assess language skills of the languages indicated in the application form.
3. The Evaluation Committee will assign a maximum score of **60** for each candidate, assigned as follows:

a)	<b>0-20 points</b>	CV
b)	<b>0-10 points</b>	Research project
c)	<b>0-30 points</b>	Interview

4. The successful candidates must obtain a total score of at least **40/60**, according to the table provided above in point 3.

**Art. 6**  
**(Definition of the rankings)**

1. The Evaluation Committee responsible for assessing the candidates for each doctorate, after having evaluated all the applicants and on the basis of the criteria set out in article 5, will draw up the final PhD course ranking of applicants in accordance with the score obtained by each candidate.
2. The Ranking List is structured in a decreasing order, as a result of the sum of the scores as reported in letters a), b) and c) of paragraph 3, article 5.
3. The applicants included in each ranking are declared successful candidates if complying with the conditions required in article 2.
4. The Rector, with a special Decree, assesses the regularity of the file records of the selection procedure and approves the rankings.
5. The candidates who earn a score lower than 40/60 are not considered successful and are excluded from the ranking order list. In case of an even score for two or more applicant positions supported by a scholarship, it will be assigned giving priority to those candidates with a weaker economic situation.
6. In case of an even score for the assignment of a position not supported by a scholarship, successful candidates will be those who:
  - have earned a Degree with a higher score than other candidates;
  - on equal terms of the Degree score, are younger than other candidates.
7. The final rankings will be published on the University webpage Competitions at the address: <http://www.unicampus.it/didattica/offerta-formativa/dottorati-di-ricerca/bandi-di-concorso>.
8. **No personal communications related to the present selection procedure will be sent. The publication of the ranking and of the related rectoral endorsement decree on the University web site shall have the effect of an official communication to all the candidates concerned.**



9. **With regards to the places reserved for employees of companies engaged in high-qualification activities (industrial doctorate), the Evaluation Committee shall provide a separate ranking, in accordance with the Ministerial Decree 8 February 2013 no 45.**
10. **Should the aforementioned reserved places (point 9) not be assigned, they will not be assigned to other candidates.**
11. Should Campus Bio-Medico University of Rome be the winner of scholarships pursuant to the Public Notice of the Lazio Region "Intervento per il rafforzamento della ricerca e innovazione nel Lazio - incentivi per i dottorati di innovazione per le imprese e per la PA" - L.R. 13/2008, such scholarships shall be awarded in compliance with the requirements set out in the aforementioned notice and based on the ranking and relevance of the topic to the candidate's curricular suitability".

**Art. 7**  
**(Industrial doctorate)**

1. The successful candidates who are employees of companies/institutions engaged in high-qualification activities (industrial doctorate), who have signed a specific agreement with the Campus Bio-Medico University of Rome, may be admitted to the doctorate course within the limits of possible available places reserved for them, which could be available by July 15<sup>th</sup> 2021, and must pay the enrollment fees provided for the course.

**Art. 8**  
**(Admission to the Courses)**

1. Candidates will be admitted to the course according to the order of ranking the number of the positions available for each PhD course.
2. In the event of assignment of more than one scholarship a candidate must select the option for one single PhD course.

**Art. 9**  
**(Enrollment)**

1. For Enrollment, candidates admitted to the course must proceed with the registration, following the instructions supplied by a public announcement which can be retrieved on the University web site at the address: <http://www.unicampus.it/didattica/offerta-formativa/dottorati-di-ricerca/bandi-di-concorso>. The publication of this announcement has to be intended as a formal notification to all those interested in this procedure.
2. Candidates who do not finalize the enrollment procedure in due time will be considered as renouncers. In concurrence with contingent renunciations among the candidates entitled, by and not later than 30 days from the beginning of the course, the same number of candidates will be replaced based on the ranking order list. These candidates will be informed by email.
3. The enrollment in the PhD Courses is not compatible with the simultaneous enrollment in undergraduate or master's degree courses, non-medical or healthcare area specialization courses, or other PhD courses or any masters degree, both in Italy and abroad.

The students enrolled in the above mentioned courses, who, legitimately, intend to enroll to a PhD course, are obliged to ask for a temporary interruption of their scholastic career. Pursuant to Act 30/12/2010, no. 240, the combined attendance of the PhD course and the last academic year of a medical or healthcare area specialization course is allowed, with the consequent reduction of a minimum of two years of the PhD course in accordance with the following general criteria:

- a) the PhD student must prove to be eligible for the admission to the PhD course at the same Università Campus Bio-Medico di Roma where she/he attends the specialization school;



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- b) the combined attendance can be arranged during the last year of the specialization school and must be consistent with the activities and the commitment expected by the school as a result of a clearance issued by the board of the school itself;
  - c) PhD Committee Board the request for a reduction of the duration of the PhD to two years, as a result of the assessment of the research activities already carried out throughout the specialization course as certified by the board of the specialization school itself;
  - d) during this year of combined attendance the PhD student cannot receive the PhD scholarship.
4. Consequently, in case of combined attendance, the PhD course will consist of a year of combined attendance doctorate-specialization and two years of exclusive attendance of the PhD course.

### **Art. 10 (Scholarships)**

1. The number of scholarships indicated by Annex A will be assigned to PhD students for each PhD course according to the ranking set out in the respective classification list until all places have been covered.  
Scholarships shall be valid for one year and are renewed provided that the PhD student has completed the activity program planned for the previous year, verified according to the procedures established in the subsequent article no. 12, without prejudice to the commitment to grant the scholarship after the positive assessment of the verification, until the actual PhD course expected duration.
2. The number of scholarships may increase should there be additional financial contributions from other universities, private or public institutions; such contributions are conditional to their being formally agreed **by July 15<sup>th</sup> 2021**. Any additional scholarships will be duly advertised on the University's website.
3. The annual scholarship amounts to Euro 15.343,28 and does not include social security charges to be paid by the PhD student. This amount will be increased by no more than 50 percent for a period of no longer than 18 months if the PhD student is authorized by PhD Committee Board to carry out research activity abroad.
4. Starting from the second year course and for each year until the expected duration of the course, each PhD student, in addition to the scholarship and within the available financial resources in the budget of the entities accredited based on the current legislation, a budget for carrying out research activities in Italy and abroad adequate to the type of course and in any case not less than 10% of the scholarship is ensured. If the PhD student receives a negative assessment for the renewal of the scholarship or renounces, the unused amount will be made available to the Institution for similar purposes.
5. PhD students who are awarded a scholarship are not eligible for other scholarships, with the exception of scholarships awarded by Italian and foreign Institutions that PhD Committee Board deems to be useful in integrating the training of PhD students and their research activity, pursuant to an explicit resolution.
6. As part of the training project, subject to approval by PhD Committee Board and without any increase of the scholarship, PhD students may act as tutors in the Bachelor's and Master's Degree courses as well as participate in supplementary teaching activities for no more than forty hours per academic year.
7. After the third year of the PhD, the limit as described in the previous paragraph is repealed. PhD medical students may participate in clinical – healthcare activities.



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8. The PhD scholarship is subject to payment of I.N.P.S. social security contributions for self-employed workers pursuant to article no. 2, paragraph 26, of Law 08/08/1995 no. 335 and following modifications, two-thirds of which will be paid by the University administration and one third by the scholarship holder. PhD students will benefit from all related protection and rights.
9. Female PhD students are entitled to application of the maternity protection provisions pursuant to Decree Of the Minister of Labour and Social Welfare 12/07/2007, published on The Official Gazette 23/10/2007 no.247.
- 10.If the PhD student renounces or if an order of expulsion is issued by the Rector upon proposal of PhD Committee Board due to serious defaults while performing research work or to false statement, the scholarship will be revoked.
- 11.Scholarship not awarded to winners of the competition will be allotted to eligible candidates according to their ranking in the related ranking list.
- 12.If there are no eligible candidates and a scholarship is not reassigned, the related funding will be allocated to the University budget.

### **Art. 11**

#### **(Contributions and Exemptions)**

1. PhD students holding a scholarship and an industrial doctorate are required to pay the registration fee of € 200.00, to be paid at the time of enrolment or renewal of registration, according to the instructions published on the University website <http://www.unicampus.it/didattica/offerta-formativa/dottorati-di-ricerca/bandi-di-concorso>, following the instructions published on the same page.

### **Art. 12**

#### **(Obligations of PhD Students)**

1. Admission to the PhD implies an exclusive full-time commitment, in compliance with the University Code of Ethics, without prejudice to the possibility of specific regulations pursuant to the provisions of articles 7 and 11 of the Ministerial Regulations, as regards civil servants admitted to PhD courses.
2. At the end of each year, PhD students have to submit a written report to PhD Committee Board regarding the training and research activities performed and, if necessary, discuss it as prescribed by the above-mentioned Board. The Board, by motivated and consensus decision and after consultation with the PhD tutor, proceeds with admission to the following year and to the final exam or rather, if the activities carried out have been proved to be insufficient, the Board may suggest that the Rector issues a measure of exclusion from the continuation of the course.

### **Art. 13**

#### **(Awarding of the qualification)**

1. The title of Doctor of Philosophy, abbreviated with the words “Dott. Ric.” or “PhD”, is issued after the positive assessment of a research dissertation able to contribute to the progress of knowledge or methodologies in the field of the study chosen. The PhD dissertation, accompanied by a summary in English or Italian may be written in Italian or English or in another language after approval of PhD Committee Board. The PhD student has to enclose the final dissertation a report on the activities performed during the course with a list of publications included. The dissertation has to be assessed at least by two experts highly qualified on the topics dealt with in the dissertation, also members from foreign Institutions, unrelated to the parties who contribute to grant the PhD Title, hereinafter referred to as assessors.



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The evaluators are appointed by PhD Committee Board. The evaluators issue a written analytical judgment on the dissertation and propose either that it could be admitted to public discussion or postponed for a period no longer than six months if in their opinion significant integrations or corrections are considered necessary. After this period, the dissertation is admitted to public discussion in any case, accompanied by a new written opinion by the same assessors, based on corrections or integrations possibly produced. The public discussion will take place in front of an Examining Board consisting of the PhD Coordinator and at least two other experts highly qualified on the topics dealt within the dissertation, also members from foreign Institutions, unrelated to the parties who contribute to grant the PhD Title.

2. The Examining Board is appointed by the Rector upon a proposal from PhD Committee Board. PhD students admitted to the public discussion should make/let the dissertation available to the commissioners at least 15 days before the discussion itself. Following the discussion, the dissertation is approved or rejected through a collegial and justified written judgment. The Board, by unanimous vote, may decide to award full marks with honour where results of particular scientific relevance are present. The same Commission may examine and express an opinion on multiple PhD dissertations, also at different dates, provided that each dissertation is discussed and assessed independently by each other.

The title of Doctor of Philosophy is awarded by the Rector upon recommendation of the Examining Board. Should the PhD dissertation be published, it must bear the words “Dissertation for obtaining the PhD (*name of the course*) at Università Campus Bio-Medico di Roma”.

**Art. 14**  
**(Personal data handling)**

1. All personal data provided by candidates will be used only for purposes strictly connected and functional to the management of the selection procedure, in accordance with the regulations in force and upon formal agreement of the students themselves.

**Art. 15**  
**(Final Provisions)**

1. As regards any matters not specifically expressed by the present call, above-mentioned laws and provisions shall apply, as well as the laws in force concerning this matter.

**Art. 16**  
**(Dissemination of the call)**

1. The present call is available on the following websites:
  - Official website of Università Campus Bio-Medico di Roma: <http://www.unicampus.it/didattica/offerta-formativa/dottorati-di-ricerca/bandi-di-concorso>;
  - Official website of the Ministry of Education, University and Research: <http://bandi.miur.it>;
  - Official website of the European Union: <http://ec.europa.eu/euraxess>.

Rome, June 14<sup>th</sup> 2021

General Manager of the University  
signed Dr. Andrea Rossi

The Rector  
signed Prof. Raffaele Calabrò

Digitally signed document