

CALL FOR ADMISSION TO THE FOUNDATION YEAR PROGRAMME

RESERVED FOR NON-EUROPEAN CITIZENS NOT RESIDENT IN ITALY

Academic Year 2023/2024

This document is only the translation of the call for admission issued by the Rector's Decree on 1st January 2023, n° 64, for the Foundation Year Programme reserved for Non-European citizens not resident in Italy. The Italian version is the official document regulating this call. The document written in English has no legal value. In case of conflicting issues between the English and the Italian version, the Italian version prevails.

1. GENERAL PROVISIONS AND PURPOSES AND ADMISSION REQUIREMENTS

The Foundation Year Programme was conceived for international students who need to complete their basic education in order to pass an admission test in Italian universities to the 6-year Masters Degree Programme in Medicine and Surgery and to the 3-year Bachelors Degree Course in Biomedical Engineering. The Programme is held in English and primarily addressed to students who do not meet the minimum schooling requirements outlined in current legislation for enrolment at Italian universities, or who already have the 12 years of schooling required to enrol, but wish to improve their educational or linguistic competences.

Admission to the Foundation Year Programme is regulated by a selective procedure including the evaluation of School certificates and an online interview based on what is stated in the application. The oral interview also assesses knowledge of English (at least level B2 CEFR- Common European Framework of Reference for Languages). **The selection process is divided into a maximum of two sessions, the second of which will only be publicly announced in case of remaining vacancies by 22nd May 2023.**

The maximum number of admitted candidates is:

- **15 places** for Medicine and Surgery
- **5 places** for Biomedical Engineering

This procedure is reserved for non-european citizens not resident in Italy who need a long stay visa. The only candidates who can participate in the selective procedure are non-EU citizens not resident in Italy, who have obtained or will obtain in the academic year 2022/2023 a valid qualification to access to University in their country of origin, after at least 11 years of schooling in accordance with the provisions published annually by the Ministry for University and Research on the website www.studiare-in-italia.it/studentistranieri. Candidates may apply for the Foundation Year Programme even if they already have the 12 years of schooling required to enroll in Italian Universities, but wish to improve their educational or linguistic competences.

Each candidate must submit the visa application in accordance with the provisions published annually by the Ministry for Universities and Research on the following website www.studiare-in-italia.it/studentistranieri.

The following candidates are not eligible for selection under this call for admission:

- citizens with dual citizenship, i.e. one Italian or another one from another EU country;
- non - EU citizens regularly resident in Italy;
- citizens of Norway, Iceland and Liechtenstein, Switzerland, the Republic of San Marino and Holy See, shall be treated in the same way as EU citizens.

Candidates applying for this call violating the aforementioned citizenship requirements will not be included in the merit ranking.

Contacts:

- **technical assistance** for the online registration, use the link at the bottom of the registration form;
- **assistance with the admission procedure:** admission@unicampus.it;
- **assistance with the enrolment procedure:** foundationyear@unicampus.it.

2. APPLICATION PROCEDURES, DEADLINE AND REQUIRED DOCUMENTS

The application form must be submitted exclusively online by clicking on the appropriate button:

- a) **for the first session, from 3rd February 2023 to 19th April 2023 by 1 P.M. (CEST)** on the website <https://www.unicampus.it/en/info/foundation-year-first-call>;
- b) **for the second session (to be confirmed), from 22nd May 2023 to 22nd June 2023 by 1 P.M. (CEST)** on the website <https://www.unicampus.it/en/info/foundation-year-second-call>.

The registration to the procedure requires:

1. registration on the web portal and creation of credentials (username and password);
2. confirmation of registration (step 1) through the link that the candidate receives by email;
3. access to the portal with candidate's credentials and filling in the application form;
4. submission of the application using the "submit" button.

By following steps from point 1 to 4, the registration procedure is considered completed. The application is submitted only if received the confirmation by email. At this point, the registration can no longer be modified.

The following documents must be attached to the application:

- Curriculum Vitae;
- Motivation letter;
- Copy of passport;
- School/academic certificates.

The Secondary-school diploma and the Declaration of Value (Dichiarazione di Valore) issued by the Italian diplomatic representations (or, alternatively, a certificate issued by the Information Centre on Academic Mobility and Equivalence CIMEA) can be attached to the application or submitted a later stage.

3. ADMISSION

Admission to the Foundation Year is based on the merit ranking defined according to the school grades achieved by each candidate and calculated as specified below:

- School grades (up to 10 points);
- Online interview based on what stated in the application and that assessed the knowledge of the English language (up to 30 points).

The merit ranking shall be published by 5th May 2023 for the first session and by 7th July 2023 for the second session (to be confirmed).

4. HOW TO ENROL

Candidates who fall within the number of places available are declared winners and may proceed to enrol in the Foundation Year Programme **not later than:**

- **19th May 2023 for the first session;**
- **21st July 2023 for the second session (to be confirmed).**

In order to enrol, admitted candidates must send the following paperwork to foundationyear@unicampus.it:

- a) Enrolment form available on the University's website, filled in completely and signed;
- b) Payment receipt of € 3,000.00 (three thousand/00), corresponding to the first instalment of the tuition fee, to be made following the actions published on the university website by the day of publication of the ranking list.

The second instalment of the tuition fee, equal to € 3.000,00 (three thousand /00) must be paid by 15th December 2023.

The first instalment paid at the time of enrolment is only refunded if the consular authorities deny the entry visa in Italy.

Winning candidates who do not make the payment of the first instalment by 19th May 2023 (and by 21st July 2023 for the second session) shall be automatically deemed withdrawn.

In order to enrol admitted candidates must also [register on Universitaly](#) and select our University and the Foundation Year Programme when asked in Step B in order to **start the visa process. The **Universitaly** portal aims at putting in contact students, Italian diplomatic authorities abroad and Italian universities, and therefore it **simplifies the request and obtainment of the visa for non european students**.**

Enrolment is considered conditional until the submission of the following documentation:

- a) A copy of the academic qualification accompanied by the translation and legalisation of the Italian diplomatic mission or consular post with territorial competence;
- b) The Declaration of Value of the academic qualification obtained abroad, to be issued by the competent diplomatic or consular authorities (the declaration must contain all information regarding the qualification's evaluation system of the country of origin: overall grade, minimum and maximum grade achievable) or, alternatively, a certificate issued by the Information Centre on Academic Mobility and Equivalence (CIMEA).