



Enrolment instructions - PHASE I

To correctly enrol, each **winning candidate** has to perform all the following actions from 12th April 2023 and no later than 18th April 2023, 1.00 PM (CEST):

1. The enrolment procedure involves the registration on the ESSE3 platform of the University Campus Bio-Medico of Rome [[Click here to register](#)]
2. After entering your personal details, the system will send your credentials to the indicated email address
3. The student will then be able to [Log in](#) by clicking on the menu in the top right-hand corner, a window will open where you will have to enter your credentials
4. You can then proceed with the payment of the first instalment of the tuition fee to be made by bank transfer by downloading the MAV invoice (under Pagamenti), **no later than 18th April 2023, 1.00 PM (CEST)**
5. The payment receipt of the first instalment of the tuition fee has to be handed in or sent to the Student Services Office by certified mail to: segreteria.studenti@postasicura.unicampus.it **no later than 18th April 2023, 1.00 PM (CEST)**

The winning candidate who does not carry out all the operations referred to in the aforementioned points **no later than 18th April 2023, 1.00 PM (CEST)**, is automatically deemed withdrawn.

Candidates awarded with the **scholarship linked to the “Percorso di Eccellenza”** or with **scholarships reserved for non-EU citizens resident abroad** (Annex A of the Call for Admission) must, under penalty of forfeiture of the benefit, formally accept the scholarship **no later than 14th April 2023, 1.00 PM (CEST)** by handing in or sending a self-declaration of acceptance of the scholarship to segreteria.studenti@postasicura.unicampus.it (certified mail PEC).

Please consult the Call for Admission for any further details.